

**Gateway Community Action  
Board of Directors Meeting  
November 10, 2022  
Menifee, Kentucky  
7:00 PM  
AGENDA**

**Call to Order.....Brad LeMaster**  
**Roll Call.....Shelva Rowe**

**Welcome Staff & Guest**

**Approval of Board Minutes**  
September 8, 2022

**Presentation of Annual Report- Martina Roe**

**Reports – (enclosed)**

CEO Report  
Administrative Reports  
Program Directors Reports  
Head Start Director Report & CACFP  
CSBG National Performance Indicator (NPI) Report

**Action Items:**

1. Financial Reports – (enclosed)
  - \*Acceptance of Revenue and Expenditure Report
  - \*Acceptance of Balance Sheet
  - \*Acceptance of Charge & Credit Card Reports
    - August 2022
    - September 2022
2. Approval of Internal Dispute Resolution- (enclosed)
3. Approval to apply for Crusade for Children grant- (discussed at meeting)
4. Acceptance of Qualitative Data Results ( enclosed)
  - a. Random Call Customer Satisfaction
  - b. Community Needs Assessment Questi
5. Approval of Update Job Description to include disclaimer- (enclosed)
6. Approval of Updated LiHeap Vendor List- (enclosed)
7. Approval of Public Relations Coordinator Job Description - (enclosed)
8. Approval of Agency Wide Organizational Chart- (enclosed)
9. Acceptance of Non-Profit Rate Agreement- (enclosed)
10. Approval of 2021-2022 Head Start/ Early Head Start 04CH011176 Carry Over Request

11. Approval of 2021-2022 Head Start 04CH11236 Carry Over Request
12. Approval of 2021-2022 Early Head Start 04HP000505 Carry Over Request

Agency Enclosures:

**Head Start Enclosures:**

- August 16, 2022 Approved Policy Council Meeting Minutes
- Office of Head Start Guidance for Use of Funds Appropriated in the American Rescue Plan Act of 2021 ACF-IM-HS-22-0
- Strategies to Stabilize the Head Start Workforce ACF-IM-HS-22-06
- Reporting Child Health and Safety Incidents ACF-IM-HS-22-07

**Board Members Q & A**

**Old Business/New Business**

**Adjournment**