



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

December 09, 2020

Mrs. Martina Roe, Head Start Director
Gateway Community Services Organization, Inc.
Re: Grant No. 04CH011176, 04CH011236, 04HP000080

Dear Mrs. Roe,

The Office of Head Start (OHS) will conduct a virtual Focus Area 2 (FA2) monitoring review of Gateway Community Services Organization, Inc. (04CH011176, 04CH011236, 04HP000080) during the week of 01/25/2021. Your review will be led by Ms. Rachel Parsons, who will be in contact with you shortly to discuss your upcoming FA2 review and other requirements for this review.

During the initial call, you will have an opportunity to share what service delivery options your program is currently providing in response to the COVID-19 pandemic. Also, in preparation for the review, please ensure program information such as center and classroom-level data and contact information is up-to-date in the Head Start Enterprise System.

Lastly, OHS will provide monitoring resources for grantees on the Early Childhood Learning and Knowledge Center (ECLKC) at <https://eclkc.ohs.acf.hhs.gov/federal-monitoring>.

Sincerely,

OHS Monitoring Team