



Head Start Program

Fleming County

Family Transition

Handbook

2024-2025

Updated April 2024

Gateway Head Start would like to thank you for participating in the Head Start program and hope that your child leaves our program with the school readiness skills that he/she will need to help them to become a successful adult.

Fleming County Head Start

(800) 927-1833

EXT 6700 or EXT 6701



Tiffany Samaniego- Senior Director of Early Childhood

Jaco Litteral- Director of Program Operations

Head Start Staff

Kayla Rios- Teacher

TBA- Teacher

Tammie Evans- Teacher

Amity Lewis- Floater

Melissa Esham- Floater

Donna Bentley- Floater

Dina Harmon- Family Service Advocate

Victoria Muse- Instructional Assistant

Jamie Carver- Instructional Assistant

TBA- Instructional Assistant

Vickie Zimmerman- Bus Driver

Michelle Withrow- Area Coordinator

Rebecca Dugan- Cook

The purpose of this packet is to provide families that are moving from our Head Start program to Kindergarten with valuable information. We work in collaboration with the school district to promote a smooth and seamless transition. A clear understanding of policies and expectations of the district will avoid anxieties that often accompany change. We encourage you to carefully review the packet in order to be well informed as your child moves to the next phase of their education.

Thank you for being a part of the Head Start program and we wish you and your family success in all your future endeavors.

A child's mind is not a container to be filled, but rather a fire to be kindled.~ D.Brandle

Board of Education 606-845-5851

Superintendent

Brian Creaseman

Transportation Director

Kerri Moran

Special Education Coordinator

Tiffany Lane

Director of Pupil Personnel

Carol Thompson

Ewing School Staff Directory

606-267-2601

Ewing Principal

Todd Watts

Kindergarten Teachers

Jill Bradley

Brooke Rickey

Teacher Assistants

Alison Stull

Lori Moyers

Guidance Counselor

Michelle Hawkins

Family Resource/Health Staff

Samantha Morris

Davetta Lewis- Nurse

Fleming School Staff Directory

606-845-9871

Fleming Principal

Kelly Acevado

Assistant Principal

Melissa Plank

Guidance Counselor

Tammy Cowan

Health Unit Staff

Jessi Gulley

Family Resource Staff

Candy Dales

Kindergarten Teachers

Teresa Montgomery

Keeley Massey

Amanda Singer

Marymargaret David

Teacher Assistants

Sondra Burrell

Amber Hellmann

Sarah McGlone
Brittany Vice

Hillsboro School Staff Directory

606-876-2251

Hillsboro Principal

Mark Leet

Health Unit Staff

Erica Robertson

Kindergarten Teacher

Amanda Logan

Guidance Counselor

Natalie Leet

Family Resource Center

Rebecca McGinnis

Teacher Assistant

Carol Hamilton

**Fleming County School District Calendar
2024-2025**

This calendar is subject to change



August 26th	First day for students
September 2nd	Labor Day Holiday
October 7th- October 11th	Fall Break No School
November 5th	Election Day- Closed
November 25th-November 29th	Thanksgiving Holiday Break No School
December 23rd - January 3rd	Christmas Break No School
January 20th	Martin Luther King Day No School
March 31st- April 4th	Spring Break No School
May 22nd	Last Day for Students

Ewing Elementary Daily Schedule

7:05 - 7:30 Drop off, and buses will release at 7:25
7:25 - 7:50 (M-W) Students have breakfast in their classroom /bathroom break
7:15 - 8:15 (TH – Fr) Students eat in the cafeteria with their classroom/bathroom break
8:30 - 10:45 Instructional Time (depending on the day)
10:50 - 11:20 Lunch
11:20 - 12:00 Recess
12:00 - 1:40 Instructional Time and Specials (gym, music, art, library)
1:40 - 2:30 Special Activities (alternates weekly)
2:30 - 2:55 Snack
2:55 - 3:00 Get ready for dismissal
3:05 - Dismissal

School begins at 7:25 am, and starting at 7:30 am students will be counted tardy. Breakfast and parent drop off begins at 7:05 am and ends at 7:30 am.

If you are transporting your child to school you must drop him/her off at the front door, and drop offs are not allowed in the bus lane or at the side of the building. If your child arrives after 7:55 you must sign the student in at the front desk where he/she will receive an excused or unexcused slip.

Early duty is in the gym from 7:00-7:25 and the classrooms do not open until 7:25. The front door is locked on a daily basis from 8:00 – 3:00. Late duty is until 3:30, and students picked up before 3:00 are counted tardy.

You will receive a Parent-Student Handbook at the beginning of the school year where this is outlined more clearly.

Fleming Elementary Daily Schedule

7:00 - 7:35 Students eat breakfast in the classroom
7:30 -10:00 Instruction Time
10:00 - 10:30 Recess
10:30 - 11:00 Lunch
11:50 - 3:00 Instruction Time
3:05 - 3:30 Dismissal

Hillsboro Elementary Daily Schedule

7:00 - 7:30 Parent drop off
7:20 - 7:22 Buses unload
7:22 - 8:50 Homeroom time, unload backpacks, and morning work
7:50 - 8:25 Breakfast
8:30 - 11:30 Instruction Time
11:30-12:00 Lunch
12:00-12:30 Recess
12:30-2:10 Instruction Time
2:10-3:00 Specials
3:05-3:25 Instruction/get ready to dismiss
3:25 Dismissal

Food Services

Breakfast and lunch will be served. Students have 30 minutes for breakfast and 30 minutes for lunch. The school participates in the federal government free or reduced food service program. The program is for children from families whose income makes them eligible for the meals. Free or reduced food service application will be mailed to each family in July and enclosed with a self-addressed stamped envelope. Parents/guardians must complete the application and mail it back as soon as possible

preferably in July. If an approved application is not on file at the school, parents will be responsible for payment of the child's meals.

- Breakfast Student - Free Adult-\$ 3.25 Extra Milk-\$.40
- Lunch Student- Free Adult -\$5.00

If your child has a food allergy a doctor's excuse is required in order to place this information in the computer and make necessary accommodations.

School Nurse

A registered nurse is stationed at each school. She provides immunizations, physical exams, first aid treatment, screening, and tender loving care to students who do not feel well or had an accident. Parents must sign a **Permission to Treat** or **Medical Release** form before the school nurse may administer first aid to your child.

Site Based Decision Making Council (SBDM)

The council meets once a month, time will be announced. The meetings are open to the public and **parents** are encouraged to attend.

Family Resource Center

What is a Family Resource Center?

The FRC was established through the Kentucky Education Reform Act (KERA) to create bridges between schools, the community and the family. The program is funded through the state, and the amount of funding is based on the number of eligible for free meals at each school. However, once a center is established, all children may receive services.

Services provided through FRC

- JumpStart / Open House / Kindergarten Orientation-A time for students and parents to meet the teachers and school staff
- Referrals for health and mental health services. Pathways therapist will be available for mental health needs
- Substance Abuse Prevention
- Violence Prevention
- Kids first dental van will provide eligible students with screenings, sealant, and fillings
- Parent Education Programs
- Student academic tutoring
- Referrals for child care and other community resources
- Lending Library of children's books, videos, and parenting books
- Preventative Health Information
- Basic Needs Assistance
- Clothing-FRC keeps clothing on hand for students that may require a change of clothes during the day
- Summer Learning

Kindergarten Supply List for Ewing Elementary School

- 1 box of tissues
- 1 boxes of baby wipes
- 1 pair of headphones (no earbuds)
- 3 boxes of 8 count crayons (do not send 24 count - only 8 regular colors)
- 1 1-in white binder with pocket on front (clear sleeve on front of binder)
- 1 BLUE plastic pocket folder
- 1 pair of kid scissors
- 1 packages of 4 or more Expo Markers (black only)
- 1 2-pack paper towels
- 1 book bag that will hold an average size folder (no little books bags or book bags on wheels)

Wish List - we appreciate these items if you can donate them

- 1 package of cardstock (we use tons of this throughout the year)
- 1 bottle of hand-sanitizer
- Extra headphones
- Extra Expo Erasers

Kindergarten supply list for Fleming Elementary

1 large book bag without wheels

12 glue sticks

2 boxes of crayons (box of 24)

1 tan pillowcase (these will be used for a costume)

2 plastic folders with 2 pocket folders with brads. 1-yellow, 1-green, (write your child's name on the inside of each folder)

1 composition book (hardcover not spiral notebooks)

Clorox/Lysol wipes

1 pkg. of magic erasers

1 clip board

1 plastic regular size pencil box

1 pkg. of 24 pencils

1 long pink eraser

1 pkg. skinny dry erase markers

1 small pair of headphones NO earbuds (place in a zip lock bag with child's name on the bag)

Boys only-1 pack of construction paper, and 1 roll of paper towels

Girls only-1 box of ziploc type bags (any snack, quart, or gallon size)

Optional items-pkg of manilla file folders, Crayola markers, colored pencils, Clorox/Lysol wipes, hand sanitizer, or any extra from the supply list.

Special Class supplies:

Music: 2 glue sticks, or 1 box of 24 crayons

Library: 2 glue sticks, or 1 box of 24 crayons

Kindergarten supply list for Hillsboro Elementary

2 pair of headphones

2 - 24 pack Crayola Crayons

5 glue sticks

1 bottle of liquid glue

1 pack Ticonderoga #2 pencils

1 pack dry erase markers

1 pencil box

1 each red, yellow, and blue folders

25 Things

Your child needs to know before entering kindergarten

- Say his/her name
- Identify specific body parts (wrist, heel, chest)
- Stand on one foot
- Walks backwards heel to toe
- Identify primary and secondary colors
- Draws shapes
- Draw detailed person
- Print name (first and last)
- Count in order to 30
- Count objects
- Identify uppercase letters
- Identify lowercase letters
- Write uppercase letters
- Write lowercase letters
- Puts things away after use
- Open doors
- Stay on task for at least 20 minutes
- Feed himself/herself with utensils
- Dress himself/herself without assistance
- Play well with others
- Understand that books are read left to right
- Read words
- Distinguish fact from fiction
- Retell stories

All children who are 5 years of age on or before August 1st are eligible for kindergarten.