



Head Start Program

Rowan County

Family Transition

Handbook

2024-2024

Updated April 2024

Gateway Head Start would like to thank you for participating in the Head Start program and hope that your child leaves our program with the school readiness skills that he/she will need to help them to become a successful adult.

Rowan County Head Start

(800)927-1833

EXT 5300 or EXT 5301



Tiffany Samaniego- Senior Director of Early Childhood

Jacob Litteral- Director of Program Operations

Head Start Staff

Denice Bradley- Teacher

Michelle Sloas- Teacher

Emily Eversole- Teacher

Rosie Smith- Teacher

Nicole Brewer- Family Advocate

Caroline Smith- Instructional Assistant

Jennifer Hinds- Floater

Kandace Mayse- Floater

Misty Irvin- Instructional Assistant

Lisa Ousley- Instructional Assistant

Regina Logan - Family Advocate

Regina Stamper- Area Coordinator

Makayla Wright- Instructional Assistant

Greta Nickell- Floater

The purpose of this packet is to provide families that are moving from our Head Start program to Kindergarten with valuable information. We work in collaboration with the school district to promote a smooth and seamless transition. A clear understanding of policies and expectations of the district will avoid anxieties that often accompany change. We encourage you to carefully review the packet in order to be well informed as your child moves to the next phase of their education.

Thank you for being a part of the Head Start program and we wish you and your family success in all your future endeavors.

A child's mind is not a container to be filled, but rather a fire to be kindled -D. Brandle

Rowan County School Staff Directory

Board of Education 606-784-8928

Bus Garage 606-784-4908

Superintendent

Michael Rowe

Transportation Personnel

Doug Abinion

Netty Jolly

Assistant Superintendent

Brandy Carver

Special Education Coordinator/Director of Pupil Personnel

Julie Fannin

Clearfield Elementary School Staff Directory 606-784-5792

Principal

Alexa Hardin

Guidance Counselor

Tiffany Johnson

Health Unit Staff

Angie Smart

Family Resource Center

Tammy Cooper

606-784-2653

Kindergarten Teachers

Taylor Plank

Jenny Cooper

McBrayer Elementary School Staff Directory 606-784-1204

Principal

Abby White

Health Unit Staff

Savannah Hall

Vice Principal

Casey Hall

Guidance Counselor

Courtney Burnett

Family Resource Center

Laura Hurst

606-784-5383

Kindergarten Teachers

Melissa Cornett

Tinnah Sammons

Kim Mullins

Tabatha Martin

Teacher Assistants

Briana Stevens

Kim Fannin

Tina Sammons

Tera Reins

Rodburn Elementary School Staff Directory 606-784-3000

Principal

James Hood

Health Unit Staff

Cassie Stanley

Guidance Counselor

Kate Richie

Family Resource Center

Logan Adkins

Teresa Egan

Kindergarten Teachers

Chrissy Vernetter

Ashley Hamilton

Brittany Adams

Teacher Assistants

Allie Bortles

Arlenda May

Maria Glover

Tilden Hogge Elementary School Staff Directory 606-784-4604

Principal

Jessica Elliott

Health Unit Staff

Chelsea Roe

Guidance Counselor

Joy McKinney

Family Resource Center

Logan Adkins

Teresa Egan

Kindergarten Teachers

Lyndsey Lewis

Nikki Scott

Teacher Assistants

Lisa Plank

Pam Blevins

Rowan County School District Calendar

2024-2025



This calendar is subject to change

August 13th	First day for Students
September 2nd	No school Labor Day
September 30th - October 4th	No School Fall Break
November 5th	No School
November 25th - November 29th	No school Thanksgiving Break
December 23rd - January 3rd	No School Christmas Break
January 20th	No School Martin Luther King Day
March 31st - April 4th	No School Spring Break
May 23rd	Last Day for Students

Clearfield Elementary Daily Schedule

7:20	Parent Drop Off
7:20-7:55	Breakfast
8:00	Instructional Day Begins
10:50-11:25	Lunch
3:00	Instructional Day Ends

School begins at 8:00 am, and starting at 8:01 students will be counted tardy. Any student that arrives after 8:00 will need to be signed in at the front desk. Early duty, breakfast, and parent drop off begins at 7:20.

If you are transporting your child to school you must drop him/her off at the front or back of the building.

Early duty will be in the classrooms, more details will be given at the start of the school year. The front door is locked on a daily basis from 8:00-2:55.

Afternoon pick-ups are in the front or the back of the building. Pick-ups at the end of the day will start after 3:00, parents are not allowed in the building during pick-up. Late duty is until 3:30, and students must be picked up by this time. Teachers remain on duty until all buses have run.

You will receive a Parent-Student Handbook at the beginning of the school year where all information will be outlined more clearly.

McBrayer Elementary Daily Schedule

7:20	Parent Drop Off
8:00	Breakfast-Children eat in the classroom
8:00	Instructional Day Begins
10:25-10:50	Lunch
3:00	Instructional Day Ends
3:20	Parent Pick-up

At 7:20 students drop off begins and the students are dropped off in the curve at the front of the school and staff will escort the children into the building.

Afternoon pick-ups are taken out to the curve in the front of the school for parent pick-up.

Rodburn Elementary Daily Schedule

7:20	Parent Drop Off
7:20-7:50	Breakfast
8:00	Instructional Day Begins
10:35-11:10	Lunch
3:00	Instructional Day Ends
3:05	Parent Pick-up

Students may be dropped off starting at 7:20. All kindergarten students go to the cafeteria to wait with their aides. They may eat breakfast until 7:50, and after that the cafeteria line will be closed. School ends at 3:00, and parents will need to wait until the shuttle buses leave at 3:10. Parent pick-up will begin.

Stop in the office during school hours, in order to sign your child out, and transportation changes must be made in writing and done before 2:00 pm.

Tilden Hogge Elementary Daily Schedule

7:20	Parent Drop Off
7:15-8:00	Breakfast
8:00	Instructional Day Begins
11:00-12:25	Lunch
3:00	Instructional Day Ends

Students may be dropped off at 7:20. Instructional day begins at 8:00 am, and if you transport your child and they arrive after 8:00 am they will be considered tardy. If you transport your child to school and you arrive after 8:00, you will be required to sign your child in at the office. Parent pick-up will begin at 3:00 pm, if you pick your child up before 3:00 they will be considered tardy. Parents must remain in the gym until all buses have departed, and at that time your child will be called to the gym for you to sign them out.

Nutrition Services

Rowan County Schools will be participating in the National School Lunch and Breakfast program. As part of this program, Rowan County will offer healthy meals every school day at NO COST to the students due to the implementation of the Community Eligibility Provision for the school year 2024-2025. Students will be able to participate in these meal programs without having to pay a fee or submit a household application.

All children's meals are free

If your child has a food allergy a doctor's statement is required in order to place this information in the computer and make necessary accommodations.

Students and Adults will no longer be allowed to charge their meals or extra's.

Health Unit

A registered nurse is stationed part time at each school. She provides first aid treatment, hearing, and vision screenings. She will also provide tender loving care to students who do not feel well or who have had an accident. Parents must sign permission to treat or medical release form before the school nurse may administer first aid to your child.

Site Based Decision Making Council (SBDM)

The council meets once a month, time will be announced. The meetings are open to the public and parents are encouraged to attend.

Family Resource Center

What is a Family Resource Center

The FRC was established through the Kentucky Education Reform Act (KERA) to create bridges between schools, the community and the family. The program is funded through the state, and the amount of funding is based on the number of eligible for free meals at each school. However, once a center is established, all children may receive services.

Services provided through FRC

- Jumpstart/Open House/Kindergarten Orientation-a time for students and parents to meet the teachers and school staff
- Referrals for health and mental health services, Pathways therapist will be available for mental health needs
- Substance Abuse Prevention
- Violence Prevention
- Kids first dental van will provide eligible students with screenings, sealant, and fillings
- Parent Education Programs
- Student academic tutoring
- Referrals for child care and other community resources
- Leading Library-library of children's books, videos, and parenting books
- Preventative Health Information
- Basic needs assistance
- Clothing-FRC keeps clothing on hand for students that may require a change of clothes during the day
- Summer Learning

Kindergarten Supplies

- Glue Sticks
- Tissues
- Regular backpacks with no wheels
- #2 Pencils
- Crayola colored pencils- 12 pk
- Container of Clorox wipes
- Primary Journal- Labeled with your child's name

25 Things

Your child needs to know before entering kindergarten

- Say his/her name
- Identify specific body parts (wrist, heel, chest)
- Stand on one foot
- Walks backwards heel to toe
- Identify primary and secondary colors
- Draws shapes
- Draw detailed person
- Print name (first and last)
- Count in order to 30
- Count objects
- Identify uppercase letters
- Identify lowercase letters
- Write uppercase letters
- Write lowercase letters
- Puts things away after use
- Open doors
- Stay on task for at least 20 minutes
- Feed himself/herself with utensils
- Dress himself/herself without assistance
- Play well with others
- Understand that books are read left to right
- Read words
- Distinguish fact from fiction
- Retell stories

All children who are 5 years of age on or before August 1st are eligible for kindergarten.